

**THE UNIVERSITY OF BRITISH COLUMBIA
DEPARTMENT OF EARTH, OCEAN and ATMOSPHERIC SCIENCES**

**EOAS/ESB LOCAL SAFETY TEAM
MEETING MINUTES
(Dean's office, PIMS, Stats)
Wednesday, September 13, 2023
Zoom Room
11:00am – 12:00pm**

Present: Roger Beckie (Chair), Kevin Lin (Statistics), Rozalia Mate (PIMS), Kate Blackburn (Dean's Office)

Regrets: Sebastian Medrano, Jie Le Baik (Data Science), Karris Hung (secretary)

Action Items:

- **Meeting called to order: 11:00 AM.**

Adoption of previous Safety Committee Meeting Minutes:

Approved:

Seconded:

1. ACCIDENT/INCIDENT REPORTS: N/A

2. ITEMS ARISING FROM THE MINUTES:

- Update on the fire drill
 - RM indicated that main door in ESB were not locked automatically.
 - KB will discuss with SM about the door locking and fire exit procedures during an alarm.
 - KL suggested that consider moving fire drill from August to May that more people could attend.

3. NEW BUSINESS:

- Terms of Reference
 - KB indicated that if the LST meeting will be merged into one.
 - After discussed, the LST meeting will keep for two and invite KB for both EOAS and ESB LST.
- Earthquake Shakeout day on October 19th
 - RB would share with ESB LST for training and awareness materials developed in EOAS.

Meeting Adjourned: 11:20 AM

Next Safety Team Meeting: Wednesday, October 11st, 2023 at 11:00 AM.